Admissions Checklist

COLLEGE ADMISSIONS PROCESS
Admissions Coordinator
218-335-4218 admissions@lltc.edu

Complete application online: https://www.lltc.edu/apply-now/

Submit all Verification requests to Admissions Coordinator at admissions@lltc.edu

High school or GED transcripts request

High School Transcript
GED Transcript

Tribal Enrollment Request

Immunization Form
(form or records must be submitted within 45 days of semester)

Transfer students only: Submit Official Transcripts to Registrar
Transfer worksheet reviewed by Registrar

Returning from suspension only: Submit Academic Appeal to Academic Success Counselor
Will be reviewed by the Academic Success Counselor

Elder/Employee Student Only: Tuition Waiver form

Acceptance letter from Admissions Coordinator
Congratulations on your acceptance to the Leech Lake Tribal College!!
Before you can register, you must complete academic testing. Read more about it on page 2.

Placement test/assessment scores:

Accuplacer: Reading__________ Writing__________ Math__________

LLTC assessment: Writing__________ Math__________

Opt-out:______________________________
INFORMATION ON ACCUPLACER/ASSESSMENTS

The placement testing/assessment is an advising tool used by Student Services to test all new students, with the exceptions of:

• Transfer students that have completed passing credits in college level Math and/or English.
• Returning students who have completed passing credits in college level Math and/or English. If it has been more than 5 years since you have completed passing credits, you may need to take the Accuplacer test.
• Have taken ACT/SAT.

Information from the placement test/assessment will be used to assess which courses will be mandatory for the students to assure academic success. Students who do not score at the level needed for Math and English will be required to enroll in the respective developmental course(s).

ACCUPLACER – a standardize, multiple choice test. Completed on campus. Student will receive scores immediately. Links to practice for Accuplacer • Reading • Writing • Math

LLTC DEVELOPED ASSESSMENT - The English placement assessment involves writing a 250-500 word essay on a topic predetermined by the English department. The Math placement assessment involves a series of math questions at various level of skill.

OPT OUT – a student can choose to opt out of testing if they feel they need developmental courses.

Please make your selection below:

_____ Accuplacer test – on campus
_____ College developed assessments
_____ Opt out – take developmental courses.
Admissions Checklist

Registration & Advising

Roselynn Jones: 218-335-4211: roselynn.jones@lltc.edu
Jacqueline Dotson: 218-335-4248 jacqueline.dotson@lltc.edu

Declare your Major. Read more about majors [here](#)

Student Name: ___________________________ Student ID: ____________

Semester: [ ] Fall   [ ] Spring   [ ] Summer   Year: _________ Date: __________

**Associate of Arts**

- Liberal Education
- Early Childhood Education
- Indigenous Leadership
- Indigenous Science

Choose emphasis below:

- Forest Ecology
- Human Health
- Indigenous Science
- Information Technology

**Associate of Applied Sciences**

- Business Management
- Law Enforcement
- Integrated Residential Builder

**Diploma**

- Residential Carpentry (1 Year)
- Electrical Technician (1 year)

Office Use Only

- [ ] Declaration of Major
- [ ] 1st Change of Major
- [ ] 2nd Change of Major

Please note that you can only change your major 2 times

I acknowledge that I will be registered for these classes:

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<tr>
<th>Course ID</th>
<th>Course Title</th>
<th>Instructor</th>
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___________________________________________________________________

Student Signature  Advisor Signature
**Admissions Checklist**

**Orientation**

Please plan to attend orientation to learn more about the college. The college will present information on our history and mission. You will be able to meet with faculty and learn about the different majors and courses. Also meet staff to learn about the different departments that keep the college operating including student services, security, and financial aid.

Orientation is hosted on Thursday evening and Fall morning every Fall semester. It will be hosted on Friday only for Spring semester.

Be sure to complete our [SOLO support](#) new student survey.

Contact student services for more information: 218-335-4200 studentservices@lltc.edu

**Financial Aid**

Complete the [Free Application for Federal Student Aid](#)

First time applying? Start with creating a [FSA ID](#)

LLTC FAFSA code – 030964

Check with LLTC’s Financial Aid office 3-5 days after submitting to see if you need supporting documents

Enrolled Tribal Members: complete [Minnesota Indian Scholarship](#)

Contact Glen Sawa for more information: 218-335-4270 glen.sawa@lltc.edu