



General Educational Development (GED) Records Request

To obtain GED records earned in Minnesota, please supply the information required below. There is no charge for the service at this time. Requests for records are mailed out within 5-7 business days of receipt of the written request and take 7-10 days to arrive in the mail.

Note: Only one duplicate printed diploma is allowed for each Minnesota graduate per lifetime.

Please Type or Print Legibly

Request date: _____

Name: _____

Name at time of testing (if different): _____

Date of birth: _____ Last four digits of your Social Security Number: _____

Approximate year tested: _____

Where tested (center / city name): _____

Contact information (in case we have questions about your request/records):

Phone: _____ Phone type (enter Cell, Home or Work): _____

Email: _____

Request type: ☐ Duplicate Diploma ☐ Official Transcript/scores earned

Indicate below how and where should records be sent?

☐ By email: ☐ Same email as above. ☐ Other email (enter different name and email below)

Name: _____

Email address: _____

☐ By US Mail: Name: _____

Address: _____

City: _____ State: _____ ZIP code: _____

Signature (required): _____

If signing digitally: by checking this box, I certify that typing my name is equivalent to my signature.

Send requests using any of these methods:

- E-mail a scanned signed copy (as an attachment): mde.abe@state.mn.us
- Fax: 651-582-8458
- Mail to: GED Records – Minnesota Department of Education, 400 NE Stinson Blvd., Minneapolis, MN 554113