



LLTC TITLE IX COMMISSION

TITLE IX COORDINATOR

To file a complaint or submit questions concerning actions governed by this policy contact the Director of Human Resources and Title IX Coordinator (Melissa McFarlane) located in the LLTC Cedar Hall: Administrative Offices, room #210L, 6945 Little Wolf Road NW, Cass Lake, MN 56633, phone: 218-335-4261 or email: melissa.mcfarlane@lltc.edu or titleixreporting@lltc.edu

The Title IX Coordinator has the primary responsibility for overseeing the process of coordinating LLTC's compliance efforts, receiving complaints, investigations, hearing, sanctions, appeals, and education and training associated with this policy.

LLTC's designated Title IX contact information is phone: 218-556-8325, email: titleixreporting@lltc.edu. The information collected through this email and phone number is directed to the LLTC Title IX Coordinator.

TITLE IX INVESTIGATOR

The LLTC Title IX Investigator is Campus Security Officer (John "JR" Robinson) located in the LLTC Oak Building, room # 102, 6945 Little Wolf Road NW, Cass Lake, MN 56633, phone: 218-335-4260, or email: john.robinson@lltc.edu.

The primary responsibility of the investigator is to collect statements and any evidence directly related to any allegations of a Title IX policy violation as directed by the Title IX Coordinator. Investigators will receive appropriate Title IX and trauma informed training.

DEPUTY TITLE IX COORDINATORS

Dean of Student Affairs (Jorge Mendoza) located in the LLTC Cedar Hall building: Student Services, room #207B, 6945 Little Wolf Road NW, Cass Lake, MN 56633, phone: 218-335-4262 or email: jorge.mendoza@lltc.edu.

Director of Operations (Bill Fredrickson) located in the LLTC Oak Building, room #119, 6945 Little Wolf Road NW, Cass Lake, MN 56633, phone: 218-335-4234, or email: bill.fredrickson@lltc.edu.

Deputy Title IX Coordinators s have the secondary responsibility and assist in the duties of the Title IX Coordinator.

TITLE IX HEARING OFFICER

The current Title IX Hearing Officer is the LLTC President (Raymond Burns) located in the LLTC Cedar Hall building, room 216D, 6945 Little Wolf Road NW, Cass Lake, MN 56633, phone: 218-335-4268, email: Raymond.burns@lltc.edu.

The hearing officer may or may not include an outside tribal college administrator or external legal counsel. The primary responsibility of the hearing officer will be to ensure both parties receive due process in the event allegations of a Title IX policy violation are directed to a hearing by the Title IX Coordinator. Hearing Officers will receive appropriate Title IX and trauma informed training. The LLTC reserves its right to use internal LLTC administration as the Title IX Hearing Officer but will diligently attempt to solicit an outside party that is not affiliated with LLTC or LLTC business in the event a Title IX hearing officer is needed.

LLTC OFFICERS AND DESIGNEES

The designation of a LLTC official responsible for prescribed actions shall automatically include the official's designee in instances where an official is unable, unavailable or has concluded that the official may have a conflict of interest that causes the official to recuse from involvement in the matter. The official's designee shall have the same authority as the official in matters involving this policy.