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**Board of Trustee Regular Meeting**  
**April 16, 2019**  
**Leech Lake Tribal College**  
**Agenda Items**  
**5:00 PM to 7:00PM**

1. **Invocation**  
Mike Smith

2. **Roll Call:**

**Present:** Arnold Dahl-Wooley (Chair) Becky Graves (Vice Chair ), Shelly Pemberton (Treasurer), Veronica Veaux (Secretary), Jennifer Cross (via phone), Gary Charwood, Alicia Bowstring and William (Bill) Bowstring (Student Representative), Mike Smith (Elder Representative), Donna Cloud (Elder Representative)

**Absent:**

**Staff Present:** Ray Burns, Linda Goggleyc

3. **Meeting Call to order**  
5:48 pm

4. **Review and Approve Agenda**

Shelly motions to approve agenda, Gary seconds. 6/0/0, motion carries.

5. **New Business**

**Reports (please read reports and email questions to appropriate staff limited time for discussion)**

- President
  - Report is dated for tomorrow; date should be changed.
  - Question regarding Title III, Part F. This funding will be received for 2019, but not 2020.
  - Ray states the Department of Education was “hiding the funding” and our grant administrator found the money and was able to find it.
  - Ray states the remainder of the budgeted amount from LLBO was requested.
  - Questions regarding HLC visit were clarified.
  - Questions regarding Organizational Chart. Clarification in grant funding for Wellness Center. Main changes are moving Wellness Center and Registrar to report to Dean of Student Affairs. Ray states the Admin Team was involved in making the changes.
  - Question regarding Board meeting with the Site Team.
- Academics: Art-Humanities, Law Enforcement, Carpentry, and Wellness
  - Question regarding recruitment for fall 2019 statement under alerts for board
- Finance: Funds Status and Print Shop
  - Format for budget requested to be changed to a different format so that we can get a more clear/accurate picture of the finances
  - Statements for General Funds and Revenue / Expenditure is not reflecting the Transfer Out amount for BIE. Same goes for IDC.
- DAIR update: Enrollment, Financial Aid, and Institutional Advancement
  - New Hire will be starting soon; she is coming from Las Vegas Community College. Will start by June 1, 2019; she is potentially going to be here by graduation.

- Operations: IT, Maintenance, and Security
  - Question regarding roof replacement. It will be a metal roof replacement for the damages
  - Drug & Firearms dog was on campus after report was written. No drug hits on campus. There were some hits on cars.
- Windookagaan (Student Services): Recruitment, Athletics, and Retention
  - Comments about basketball coach is regarding the lack of a coach and the players want to hear from the coach.
  - Sweat lodge discussion regarding location and responsibility. They have people interested and willing to help.
- HR Report
  - Tax issue discussion. System we used falsely identified the way payments were made. This resulted in a fine of \$124,000; the software company was responsible and was working with us to get this resolved. It was an accounting / finance system. This was first found in 2016, according to Ray.
- Veronica motions to approve the reports for March 2019, Shelly seconds. 6/0/0 motion carries.

#### 6. Review and Approve Minutes

- March 19, 2019 Regular Meeting Minutes
- April 2, 2019 Special Meeting Minutes
  - Strike statement with “dealing with the most pressing issues at hand”
- Shelly motions to approve March 19 and April 2 minutes, Gary seconds. 6/0/0 motion carries.
- Statement for Record

#### 7. Old Business

- February 2019 Reports
- HLC progression
  - Complete everything for HLC as fast as possible.
- Dormitories Update
- BOT Manual Update
- Board Summary Update

8. Board enters into Executive Session at 7:10 PM

9. Board comes out of Executive Session at 7:50 PM

10. Motioned to rescind motion from April 2, 2019, stating to have the March 15, 2019 Special Meeting an Executive Session discussion, seconded by Alicia Bowstring. 6/0/0/ motion carried.

#### Next Meeting Place/Time

Leech Lake Tribal College  
Tuesday, May 21 at 5pm

**ADJOURN:** Motioned to adjourn Shelly Pemberton, seconded by Alicia Bowstring. 6/0/0 motion carries.